



“NC 451”

OFFICE OF THE MUNICIPAL MANAGER

APPLICATION FORM

**REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY (Section 18(1) of the
Promotion of Access to Information Act, 2000 (Act No. 2 of 2000))
[Regulation 6]**

APPLICANT'S DETAILS						
Name:						
Organization / Company						
Making the request:						
Tel (w):	Tel (h):		Tel (cell)			
Postal Address:						
Physical Address:						
E- mail Address:						
INFORMATION REQUESTED						
Details of the information requested:						
Which form of access is required?	Electronic/ E-mail: Printed copy to postal address: Faxed copy:		Printed copy to postal address:		Faxed copy	
For what purpose is this information required? (Please provide full details)						
Is this request being made on behalf of another party? If "YES" submit proof of the capacity in which you are making the request.	NO		YES			
Date(s) and time(s) required (period usage to be stated):						

DECLARATION:

- 1. I confirm that all the particulars that I may furnish or that have been furnished on this form shall, to the best of my knowledge and belief, be full, true and accurate.**
- 2. I undertake to advise the Municipality in writing of any changes to the details included herein.**
- 3. I, do hereby declare that I have read, understood and agree to abide by the PROMOTION OF ACCESS TO INFORMATION ACT NO2 OF 2000". I undertake to abide by the regulations and rules laid down in the Municipal policies.**

Signature: on behalf of the (applicant/s):	Date:	
Signature: on behalf of (Joe Morolong Local Municipality):	Date	Fee